HireRight Access Request



Request Type:	NEW	CHANGE	REMOVE	
Requestor Inform	ation			
First Name:				
Last Name:				
I attest that I am a	current active facult	y or staff employee of No	orthern Illinois University and a	m authorized to make this request.
User Information				
First Name:				
Last Name:				
Employee ID:				
Email Address:				
Confirm Email Address	:			
Contact Phone Number	r:			
Comments:				
Authorizer Inform		r vou can uso an Adah	o E Signaturo	
This request can be sign	ned and scanned, o	r you can use an Adob	e E-Signature.	
Signature:	(Dean, (Chair or Director)		Date

Note: Please send completed forms to HRHireRight@niu.edu